



Position:	MYTE Mentor-Volunteer
Department:	Youth Services
Program:	Mentoring Youth Through Empowerment (MYTE) Program
Reports to:	Youth Services Manager
Status:	Volunteer, Unpaid
Minimum requirement:	8 months- 1 year
Weekly time commitment:	1 (one) 4-hour shift from 3 pm-7pm each week
Salary:	Unpaid
Probation:	N/A

JOB SUMMARY:

The **Mentoring Youth Through Empowerment (MYTE) Program** is a free after school drop-in program for ages 13-17. MYTE was founded in response to the growing need for a safe, affirming LGBTQ youth space in Long Beach. Currently, MYTE is the only exclusive LGBTQ after school youth space in the greater Long Beach community and works closely beside Long Beach Unified School District and various high school Gay Straight Alliance (GSA) clubs. MYTE also provides LGBTQ youth and straight allied friends with workshops, one-on-one mentoring, tutoring, and social activities tailored to enhance the quality of life for our future leaders.

The **MYTE Mentor-Volunteer** position provides opportunities for individuals to use their commitment of time and talents to engage, empower and advocate towards achieving a more equitable society and foster an ever-improving quality of life for the LGBTQ community through mentorship of Mentoring Youth Through Empowerment (MYTE) members.

The MYTE Mentor-Volunteer position is responsible for volunteering their time to mentor MYTE members. MYTE-Mentors must commit to one 4-hour shift per week from 3:00 pm-7:00 pm. Mentoring activities may include assisting in supervising, field trips, chaperoning social events, participating in workshops, and/or advocating on behalf of the improved quality of life for LGBTQ-identified youth.

Primary Duties and Responsibilities:

- 1.) Communicate with mentee weekly by phone or email to keep in touch about what is going on in their lives.
- 2.) Assisting mentees in developing a series of goals to help youth acquire skills to live independently/productively. This includes the following achievement areas: Home, Health, Education, Career and Personal Development.
- 3.) Honor all commitments made to the mentee and the MYTE Program.
- 4.) Be respectful of the mentee's time, opinions, and decision-making.
- 5.) Serve as a positive role model by modeling desirable behaviors—e.g. patience, tolerance, and active listening.
- 6.) Be comfortable and able to establish appropriate boundaries with the mentee and their family.
- 7.) Be encouraging and supportive of the mentee.
- 8.) Submit monthly documentation to the Youth Services Manager to verify interactions with youth and identify progress or problem areas within the mentorship.
- 9.) Recognize role as a mandated reporter and report any problematic issues.
- 10.) Monitor youth space during program operation hours.
- 11.) Be patient and understand the mentoring relationship is a process that takes work and time

Mentor Interview, Selection, and Notification Process



Interested MYTE Mentor-Volunteer applicants may be invited for a 30-40 minute interview to assess their fit for this position. TB test and LiveScan fingerprinting is required to fill this position and must be paid for by the applicant. If invited to be a MYTE Mentor-Volunteer, processing and clearance can take up to 3 weeks before starting.

Desired Qualifications, Experience and Skills:

- Commitment to the mission of The LGBTQ Center of Long Beach to engage, empower and advocate towards achieving a more equitable society and foster an ever-improving quality of life for the LGBTQ community through volunteerism;
- Be at least 25-30 years of age or older;
- Be currently employed, financially stable, and able to lend significant life experience to a youth;
- Pass a criminal background check;
- Successfully complete an initial interview for a MYTE Mentor-Volunteer position;
- Experience with volunteering preferred, but not required;
- Experience with LGBTQ youth preferred, but not required;
- Demonstrate ability and willingness to work effectively with people of diverse races, ethnicities, ages, sexual orientation, socioeconomic backgrounds, and genders in a multicultural setting and learn about services available to the Long Beach community.

MYTE is open Monday-Friday from 3-7pm and on some Saturdays for special events. MYTE Mentor-Volunteer hours are scheduled in collaboration with the Youth Services Manager. Additional volunteer opportunities are available in the following:

- Front Desk
- Special Events/Projects
- Outreach

Volunteers are not compensated for travel should they choose to volunteer at a special event, off-site.

The **LGBTQ Center of Long Beach** is an equal opportunity employer. Applications are encouraged from anyone regardless of their race, color, national origin, ancestry, sex, gender identity, marital status, religious creed, sexual orientation, or age.

To ensure its commitment to the diversity, inclusion, and representation needs of MYTE members, MYTE encourages trans-identified and/or people of color to strongly consider applying to become a mentor.

Please email or fax MYTE Mentor-Volunteer application to:

Joel Gemino (Youth Services Manager)

Email: jgemino@centerlb.org | **Fax:** 562.433.6428

The LGBTQ Center of Long Beach

2017 E. 4th Street

Long Beach, CA 90814

Phone: 562-434-4455 | Fax: 562-433-6428